

The Occupier
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Planning and Economic Growth

Civic Offices
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Portsmouth
PO1 2AU

Phone: 07787 285 354
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Our Ref: 20/01345/CPE
2nd February 2021

Dear Sir/Madam

LOCATION: 32 Victoria Road South Southsea PO5 2BT

PROPOSAL: Application for Certificate of Lawful Development for the existing use of dwelling house as a 7 bed house in multiple occupation (Sui Generis) since March 2010 **(20/01345/CPE)**

This letter is to inform you of an application for a Certificate of Lawful Development which has been received by the City Council. You can look at a copy of the application and plans and comment online following this link www.portsmouth.gov.uk you can also make comment via this link and track the progress of the applications. ***Unfortunately, due to the current restrictions because of the COVID 19 virus our offices are not open to the public. If you are unable to access the plans online please contact 02392 834339 and we will send paper copies of the plans. Please note this is a voicemail service, please provide the application reference number, your address and your contact telephone number. We will only hold this on a database until the application has been determined.***

It must be noted however that this is not an application for planning permission. It is an application to the Local Planning Authority for a legal determination as to whether the development is lawful under the Town and Country Planning Acts.

The application will be determined on the basis of the information submitted by the applicant in support of the application as set out in the previous paragraph. The decision as to whether to grant the application will be made in consultation with the Head of Legal Services and, if he is satisfied that the evidence meets the relevant legal requirements, he must issue a Certificate. In this instance the applicant must prove that the development indicated has existed for a period of 10 years.

Guidance notes on how to make comments are available online using the above link, if you are unable to access this website please contact the above telephone number to obtain a paper copy.

Your views must be received by **23 March 2021** your response will not be acknowledged but will be displayed on the website. The Local Government (Access to Information) Act 1985 allows all comments to be seen by the public, including the applicant(s). As your letter will be displayed on the website, you may wish to print rather than sign your name and not include telephone numbers, however, before

publishing we will take all reasonable steps to remove personal telephone numbers, email addresses & signatures.

The Ward Councillors for the site are listed below.

#Councillor Judith Smyth C/o Members Room Portsmouth City Council Civic Offices

#Councillor H Mason 32 Chelsea Road Southsea PO5 1NJ
(023) 9281 6794
Councillor Graham Heaney C/o Members Room Civic Offices

#Member of Planning Committee

Any views you express must relate to the evidence submitted by the applicant and **not** whether the development is acceptable.

The case officer who will be dealing with this application is **Mr Matthew Garrad** and can be contacted on 07787 285 354.

Yours faithfully

Mr Matthew Garrad
Planning Case Officer