

Mrs Laura Innes
17 Dellness Park
Inverness
Highland
IV2 5HF

Please ask for: Jane Gunn
Direct Dial: 01955 608259
E-mail: jane.gunn@highland.gov.uk
Our Ref: 21/01401/FUL
Your Ref:
Date: 26 March 2021

Dear Sir/Madam

**CHANGE OF USE FROM HOUSE TO STORE AT INNES 2, BULDOO, DOUNREAY,
THURSO, KW14 7YB**

This application falls into one of the categories that require it to be advertised in the local press. This advertisement has been arranged.

In accordance with the Town and Country Planning (Charges for Publication of Notices) (Scotland) Regulations 2009, the applicant is required to reimburse the Highland Council for the cost of this advertisement.

The fee for advertising planning applications is currently **£147.00**

Payment of the advertisement fee is required within 21 days.

Please note non-payment of the advertisement fee will prevent the application from being determined.

Please note that cheques and cash are now no longer accepted as payment for Planning and Building Warrant fees and other charges. Payment should be made (preferably) by using the 'PAY' Button on the Highland Council Home Page at www.highland.gov.uk or by telephone (credit and debit card) on 01349 886608 (Monday – Friday, 0800 – 1700). You may also pay in person at any Service Point or by BACS. For more information on ways to pay, please visit our Planning Payment Options page at www.highland.gov.uk/planningpayments

Yours faithfully

Dafydd Jones

Area Planning Manager (North)
(Caithness, Sutherland, Ross And Skye)

THE HIGHLAND COUNCIL – PLANNING AND DEVELOPMENT SERVICE

Ways to pay

Please note – The Council do not accept cash or cheques

On-Line via Internet –

This method of payment has been developed by the Finance Service and is available via the Council's home web page - 'Pay' <http://www.highland.gov.uk/pay>

Then click on 'Pay' button, select the option i.e. Planning and building standards and complete your details and payment form.

The e-planning site can be used to both submit and pay for planning applications electronically - <https://www.eplanning.scot/ePlanningClient/>

By Bank Credit Transfer or Online Banking

Please pay to

Bank: The Clydesdale Bank, 15 Academy Street, Inverness, IV1 1JN

Bank Sort Code 82 70 13

Bank account number: 00 005 273

Bank Account Name: The Highland Council Planning

IBAN Reference: Account GB72 CLYD 8270 1300

BIC Reference: 005273 CLYDGB21163 663

VAT Registration No. 7582 03

Please quote 'PI Applic' or some other short description which can link up your payment with your application. If you already have an application number/reference please quote this number . If you have no reference number please supply a contact telephone number so that we can contact you if we need more information.

In order to enable us to reconcile your payment a remittance advice note must be sent to :- e-mail : eplanning@highland.gov.uk

Failure to do this could result in delay in progressing your application.

If you have any problems please contact - The Highland Council – ePlanning e-mail eplanning@highland.gov.uk

By Debit or Credit Card

In Person at any Service Point – addresses are here <https://www.highland.gov.uk/directory/16/service> points

By telephone to a member of Council staff. - Telephone the payment line on 01349 886605 and a member of staff will be able to take your payment. This service is available Monday – Friday 8am to 5pm.

Please mark the payment reference number that they will give you on any application submitted so that office staff can reconcile your payment and your application. If you already have an application number please also state that when speaking to the Service Centre staff.