

The Occupier

**Planning and Economic Growth**

Civic Offices  
Guildhall Square  
Portsmouth  
PO1 2AU

Phone: 023 9268 8165  
[planning.reps@portsmouthcc.gov.uk](mailto:planning.reps@portsmouthcc.gov.uk)  
Our Ref: 21/00366/FUL

21st April 2021

Dear Sir/Madam

LOCATION: 51 Farlington Road Portsmouth PO2 0DS

PROPOSAL: Change of use from dwellinghouse (Class C3) to purposes falling within Class C3 (dwellinghouse) and Class C4 (house in multiple occupation)  
**(21/00366/FUL)**

The above planning application has been received by the City Council, you are advised to familiarize yourself with the plans to ensure that you understand what is being proposed. The application seeks permission for a change of use from a dwelling house to a house in multiple occupancy. The application will be determined on the basis of the Council's Supplementary Planning Document that seeks to restrict the number of HMO's to less than 10% within a 50m radius of the site. You can view a copy of the SPD at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

The properties that the Council believe to be HMO's will be identified on the application file, if there are properties that you believe to be used as HMO's that have not been identified you are asked to let the Council know.

You can look at a copy of the application and plans and comment online within 3 working days following this link [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk) and clicking on 'Link to Public Access search page'. You can also track the progress of the application via this link. ***Unfortunately, due to the current restrictions because of the COVID 19 virus our offices are not open to the public. If you are unable to access the plans online please contact 02392 834339 and we will send paper copies of the plans. Please note this is a voicemail service, please provide the application reference number, your address and your contact telephone number. We will only hold this on a database until the application has been determined.***

Guidance notes on how to make comments/speak at committee are available online using the above link, if you are unable to access this website please use the above number to obtain a paper copy. Only a small number of applications are determined by the Planning Committee, you will not be notified of this application going to Committee unless you have requested to speak, you can track the progress of this application by using the link above or contact the Planning Service.

Your views must be received by **9 June 2021** your response will not be acknowledged but will be displayed on the website. The Local Government (Access to Information) Act 1985 allows all comments to be seen by the public, including the applicant(s). *The Council's Development Management service has made revisions to its own consultation and engagement process by changing the formal statutory consultation period for inviting comments on planning applications, from the statutory minimum 21 days (3 weeks) to 42 days (6 weeks). It is recognised that, at this time, there are concerns that individual householders may be less likely to be aware of planning applications in their neighbourhood due to their inability (particularly if they are self-isolating or shielding) to leave their property and view site notices. Furthermore case officers (including specialist consultees) may need to undertake case by case risk assessment prior to undertaking any site visit to ensure the protection of their wellbeing and others. These revised processes will be reviewed as lockdown restrictions become relaxed or removed.*

As your letter will be displayed on the website, you may wish to print rather than sign your name and not include telephone numbers. We will, however, before publishing take all reasonable steps to remove personal telephone numbers, email addresses & signatures.

The Ward Councillors for the site are listed below.

#Councillor R W New C/o Members Room Portsmouth City Council Civic Offices  
(023) 9283 4936

Councillor Neill Young C/o Members Room Civic Offices Guildhall Square  
(07989) 570388

Councillor Ben Swann C/o Members Room Portsmouth City Council Civic Offices

*#Member of Planning Committee*

The case officer who will be dealing with this application is **Simon Dunn-Lwin** and can be contacted on 023 9268 8165.

Yours faithfully

Simon Dunn-Lwin  
Planning Case Officer