

Your ref:	50 Marlborough Place	Please reply to:	Phoebe Graham
Our ref:	21/02673/ADFULL	Tel No:	07971 024216
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Afroditi Kirmi Nash Baker Architects One Lyric Square London W6 0NB United Kingdom		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
			29 April 2021

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 50 Marlborough Place, London, NW8 0PL

Proposal: Detailed sections of rooflights pursuant to condition 3 of planning permission dated 1 February 2021 (RN: 20/06184/FULL) (linked to 21/02812/ADLBC).

Thank you for your application received on 23 April 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 No fee has been submitted with this application and an amount of £34.00 is outstanding. Payment can be made online at <https://payments.immotoweb.com/WC/NReg/QuickPay.aspx> , or by phone by calling 020 7641 6500. Alternatively, please send a cheque made payable to Westminster City Council to the address given above and clearly marked 'Planning Application Fees'.

If paying by BACS, see <https://www.westminster.gov.uk/planning-application-fees> for BACS information. Once paid please forward details (ie amount paid, date paid, narrative/ref) to planningreception@westminster.gov.uk in order for us to be able to validate your application.

Please note, payments for applications submitted via planning portal should be made to them direct. Westminster can not accept payments directly for these.

Please forward this information to the above email address by **27 May 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Phoebe Graham

Phoebe Graham

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>