

Your ref:
Our ref: 21/01806/F
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Mr S Guest
c/o Sherwood Architects Ltd
Mr Kevin Sherwood
Suite 7
Davey House
31 St Neots Road
Easton Ford
St Neots
PE19 7BA

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

10 September 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Construction of a single storey first floor extension with internal alterations to the ground floor. at Howards Barn Creake Road Burnham Market King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Provide the existing ground and first floor plans.
2. Provide a section through the new extension.
3. This application is not exempt from the fee as it has been over 12 months since the previous application.
The application fee of £206.00 is payable.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
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Chief Executive – Lorraine Gore

