



Executive Director
George Gillespie BEng (Hons) CEng MICE

**Neighbourhoods, Regeneration
and Sustainability**
Glasgow City Council
Exchange House
231 George Street
Glasgow G1 1RX

Our ref: **INVALID APPLICATION ACKNOWLEDGEMENT**
GCC Application Ref: **21/02969/FUL**

ANDERSONANDERSONARCHITECT LLP
EUAN ANDERSON
3 MILLHOLM ROAD
STRATHAVEN
United Kingdom
ML10 6DB

23 September 2021

Dear Sir/Madam

SITE: 100 Huntingtower Road Glasgow G69 7BS

PROPOSAL: Erection of single storey extension to rear of dwellinghouse

Your application, **21/02969/FUL**, was received on **21 September 2021**, was incomplete and is invalid. Please give the point(s) on the attached sheet your immediate attention as the processing of your application cannot be started until the information required has been returned to us.

Please submit the additional information required within 21 days of the date of this letter. If you do not submit the additional information within 21 days, your application will be withdrawn.

Additional information must be submitted online to your existing proposal at <https://www.eplanning.scot/ePlanningClient/> by adding the Post Submission Additional Document form to your proposal, completing the form and uploading your attachments. Further guidance can be found at <https://www.eplanning.scot/ePlanningClient/UserGuide.aspx>.

The application will be considered with the address and description as shown above. If you are unhappy about either of these, or if you need assistance with the information required, please contact your case officer **Dave Gibson** on direct phone **0141 287 8429**, to discuss the matter further.

Yours faithfully

for Divisional Director of Planning, Housing and Building Standards

Encls.

ADDITIONAL INFORMATION REQUIRED FOR APPLICATION 21/02969/FUL

Your application is invalid. Please give the point(s) indicated below your immediate attention as the assessment of your application will not be started until the omissions have been remedied. Please re-read the Guidance Notes for further assistance.

001 Please submit payment for £202, as the fee necessary for processing the application. Fees can be paid by directly by BACS to GCC DRS - S/LINE using Sort Code: 834400 and Account 00796772 quoting your application reference number. Please note that the reference number of your application must be used when making a BACS payment. Failure to provide this reference will delay the processing of your application.

002 Please provide existing and proposed scaled site plans showing the situation of the land in relation to the locality and in particular in relation to neighbouring land. This should be of a scale of 1:500 or smaller and must include:

- a. The direction of North;
- b. General access arrangements, landscaping, car parking and open areas around buildings, access to drying and refuse areas (as applicable); the plans should show the connection to a highway.
- c. Where possible, all the buildings, roads and footpaths on land adjoining the site including access arrangements, (as applicable)
- d. The development in relation to the site boundaries and other existing buildings on the site, with written dimensions including those to the boundaries;
- e. The extent and type of any hard surfacing, (as applicable);
- f. Boundary treatment including walls or fencing, (as applicable).

