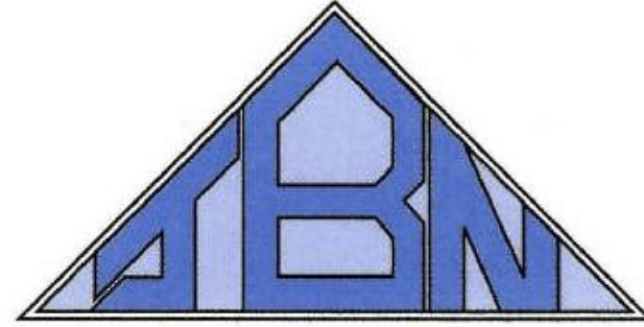




IMPERATOR
DEVELOPMENTS



J&B NELSON CONSTRUCTION

CONSTRUCTION PHASE HEALTH & SAFETY PLAN



21/02322/FUL | Proposed construction of detached bungalow and a single storey rear extension and elevation remodelling to the existing dwelling. Creation of new access to existing dwelling. | 17 Carlton Avenue Blyth Northumberland NE24 4AP

PROJECT: Construction of 1 Bungalow and refurbishment / extension of existing property at 17 Carlton Avenue.

ADDRESS: Land to the South West of 17 Carlton Avenue,
Blyth
NE24 4AP

MAIN CONTRACTOR: Imperator Developments

DESIGNER: Blake Hopkinson Architecture and Design

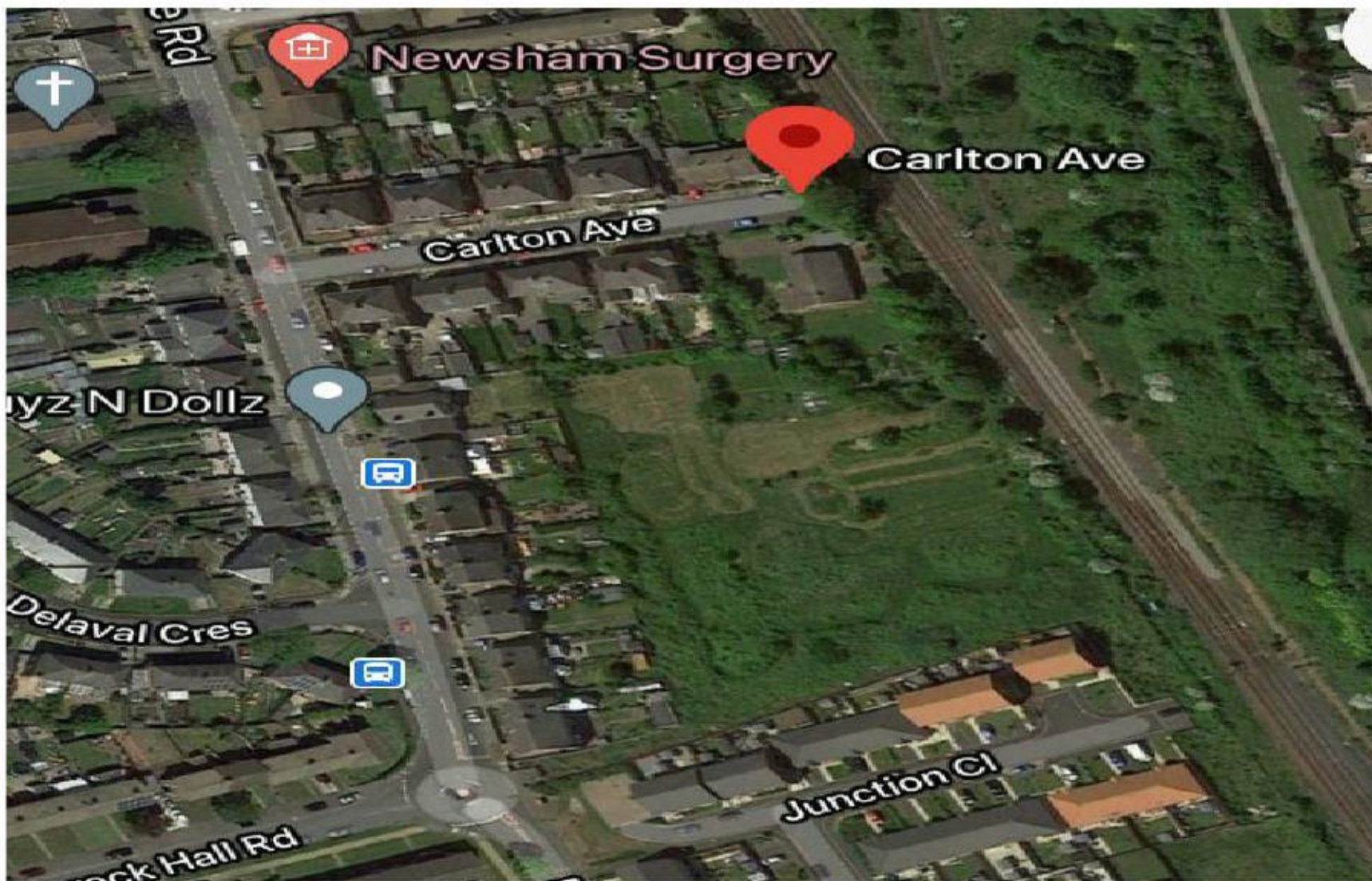
CONTRACTOR: J & B Nelson Construction

VERSION CONTROL: V1 23/10/2021

LOCATION OF THE SITE

The site is located at 17 Carlton Avenue, access will be from the mini roundabout to South of the site off Newcastle Road B1523, the access for all construction

traffic will be via the mini roundabout. The eastern boundary of the site is an operational railway line.



PROJECT OVERVIEW

This plan covers the access, landscaping and erection of 1 Bungalow and refurbishment / extension of existing property at 17 Carlton Avenue.

The works are to consist of -

- Site set-up including necessary Corporate and CDM 2015 related signage
- The provision of welfare facilities including site office & toilet and a laydown area
- Groundwork and drainage
- Blockwork and floor construction
- Roof construction and coverings
- Mechanical and electrical 1st and 2nd fix
- Plastering
- Joinery 1st and 2nd fix
- Decoration
- Floor finishes to kitchen and bathroom
- Landscaping, fencing and driveways
- Site clearance, waste disposal and handover

TEAM DIRECTORY

Management Directory.	
<p>Name of Client /Main Contractor Imperator Developments Jason Wylie Highway House Albany/Saltmeadow Road Gateshead NE8 3AH Tel:- 07711019234 e-mail:- jason@imperatorgroup.co.uk</p>	<p>Sub Contractor J & B Nelson Construction Jim Nelson Unit 3B Riverside Industrial Estate DH7 9TT Tel:- 07960141574 e-mail:- enquiries@jbnelson.co.uk</p>
<p>Site Foreman Tom Nelson Tel:- 07960141574 e-mail:- tom@jbnelson.co.uk</p>	<p>Site Foreman James Nelson Tel:- 07932642390 e-mail:- james@jbnelson.co.uk</p>
<p>Health and Safety Advisor Guthrie and Craig Regus House Doxford International Business Park 4 Admiral Way SR3 3XW Tel:- 0191 6031066 e-mail:- admin@guthrieandcraig.co.uk</p>	

Proposed Start date: 01/11/2021

Proposed Completion date: 15/02/2022

Purpose of the CPHSP

The plan is prepared to assist in compliance with the requirements of The Construction (Design and Management) Regulations 2015. It is intended that this will be achieved by provided information on:-

- Health and Safety legislation in the construction industry
- Identified Hazards that may be encountered during the project
- Assessments made to quantify the risk
- Control measures that require being introduced to minimise the risks
- vehicle cleaning facilities;
- the parking of vehicles of site operatives and visitors;
- the loading and unloading of plant and materials;
- storage of plant and materials used in constructing the development

Statement of Health and Safety Principles and Objectives for the Project:

It is the policy of J&B Nelson Construction that all operations will be carried out paying due regard to all the statutory requirements imposed on them to enable the contract to be undertaken with the provision of appropriate safeguards to prevent members of the public, employees or sub contractors being exposed to risks to their health and safety

Procedures will be in place to identify principal health and safety hazards likely to be encountered during the construction work and where appropriate measures to be taken against hazards noted. Risk assessments will be prepared by J&B Nelson Construction LLP under the Management of Health and Safety at Work Regulations 1999. J&B Nelson Construction will take responsibility for the plans, the design and changes due to unforeseeable circumstances and review the plan during the execution of the project.

Objectives:

In accordance with this policy, J&B Nelson Construction has set the following objectives:

- a. To have zero enforcement action taken over the duration of the project.
- b. To eliminate all accidents and potential sources of ill health that could occur within the project.
- c. To have no occupational ill health arising from the project.
- d. To ensure that no environmental damage occurs.
- e. To establish safe working practices for all employees and sub-contractors working on this contract.
- f. To develop a high degree of awareness in health, safety and environmental issues.
- g. To provide information and training on health and safety and to encourage employees and sub-contractors to participate in meeting the requirements of the legislation to enable the contract to be completed safely.

- h. To ensure the least disruption to local businesses and members of the public as a result of the project
- i. To exclude unauthorised persons from the work site.
- j. To provide safe access to and egress from working places
- k. To ensure that no injury or harm to any members of the public.
- l. To ensure that manual handling tasks are reduced to the lowest level reasonably practicable.
- m. To provide operating conditions so that the lowest reasonably practicable noise levels are maintained.
- n. To ensure that odour nuisance does not occur, so far, as is reasonably practicable.
- o. To carry out works where reasonably practicable with due consideration of government guidelines regarding the control of COVID-19 I.e hygiene, social distancing and movement on site

Responsibility:

These aims will be achieved within the company's organisation and arrangements for the promotion of safety, health, and welfare.

As with all operational functions, the company carries out its responsibilities for safety through the Owner and Site Supervisors for whom safety continues to be a vital and ongoing part of their responsibilities. Overall responsibility for the site and its management will be the Principal Contractor.

The Site Project Manager will conduct regular briefings on the site progress and key issues. On the first arrival at site allowance must be made for:

- Site induction for individuals, which will include "Site Safety Rules".
- Site procedures regarding the prevention of the spread of COVID-19 on site through use of a COVID specific tool box talk, staggered break times between tradesmen working on site, use of face coverings where practicable, regular sanitisation of communal areas
- Mandatory Booking in and out of site (includes lunch and breaks).
- Registering workers with appropriate training and competency certificates where necessary (i.e. CSCS/CISRS/CPCS/JIB/PASMA/IPAF etc). Operatives are to note: a random selection of cards will be confirmed against the issuing organisation.
- Providing inspection and other certificates for equipment and machinery to be used safely on site
- Daily/weekly site briefing
- Demonstrating how contractors will monitor safety and its duration and issuing copies of these reports to the Site Project Manager.
- Pre-existing health issues.

Existing Services:

The existing plot is rough grassland, previously used for agricultural reasons, there are no known services within the plot. However prior to any excavation a competent person will carry out a scan of any areas to be excavated to

determine this is the case. There is a surface water easement as shown on the below drawing to the south of the site. Which we will be using for the surface water on the site.

Tree Protection:

There has been a survey carried out on the site, there is no requirement for tree protection.

Environmental Recommendations including mitigation against all ecology issues:

- It is considered that, for residential end use, soil and groundwater contamination is not present in sufficient quantity or concentration to require specific remedial action prior to development, i.e pollutant linkages are not complete
- It is concluded that the site is not acting as a source of contamination which has the potential to be detrimental to groundwater i.e. pollutant linkages are not complete.
- No fires will be lit as part of the works.
- No works will be undertaken overnight, or within 1 hour of sunset or sunrise, to minimise the risk of disturbing nocturnal species such as bats,
- All scrub and trees will be checked by an Suitably Qualified Ecologist (SQE) prior to removal where works are to happen within the active bird nesting season (March - September inclusive). This also encompasses the active period for invertebrates highlighted for their protection status during the desk study, and these should be visually searched for during nesting bird checks. (This should not be needed given the planned timings for clearance works).
- Features highlighted as providing refugia for reptiles and hedgehogs e.g. piles of concrete rubble or dead vegetation are to be dismantled carefully by hand to minimise the likelihood of individuals being harmed or killed.
- Any brash / timber piles created will be removed off site or situated in the retained areas of habitat for use as shelter by hedgehogs or other species. If brash / timber piles are left or are present on site, these will be checked by hand in order to determine that no hedgehogs or other mammals are sheltering within before mechanical movement or burning.
- Where any trenches / excavations greater than 0.5m deep are created these will be closed overnight. Any trenches / excavations less than 0.5m deep which cannot be closed overnight will have one side cut at no more than a 45° angle, or a plank large enough for a person to walk up will be installed overnight to provide any wildlife which may fall in with an escape route. All such excavations will be checked for wildlife prior to the recommencement of works each morning.

Precautionary Reptile Method Statement:

- Toolbox talk will be provided to all site personnel by a Suitably Qualified Ecologist (SQE) prior to work commencing on site.
- Any feature's to be dismantled carefully by hand, so as to minimize the likelihood of any reptiles present being harmed.
- Dense scrub will be cleared in phases to allow for the dispersal of any individuals present on site.
- Vegetation will be cut to a level of 15-20cm and left for 24hrs (Phase 1) prior to final clearance (Phase 2).
- In the unlikely event any reptiles are found, these will be moved by a SQE to an area of nearby habitat which will not be subject to further disturbance
- Any external artificial lighting will be kept to a minimum:
- Any external site security lighting will be set on motion-sensors with short (1min) timers.
- Accessories such as baffles, hoods or louvres will be used to reduce light spill and direct it only to where it is needed (BCT, 2018).
- A dark corridor will be retained along the eastern boundary along the rear gardens of plots 20-27 and across the railway line to the woodland on the eastern side of the track.

Security Arrangements:

Site security will be maintained during the construction phase, J&B Nelson Construction will erect Heras Fencing to all sides of the development area. We will also be installing a motion sensor CCTV camera to the entrance off Carlton Avenue that will be linked up to the Site Managers phone. The Site Manager will ensure that the site perimeter fencing is in good condition and maintained to help prevent unauthorised access to the site. The site entrances must be locked using a chain and padlock as a minimum. Ladders will be removed/made unusable, materials locked away, plant secured, openings/excavations covered and/or protected with barriers. The perimeter check will be made twice per working shift, once at the beginning of the shift and once at the end of the shift.

Site Restrictions & Access:

J&B Nelson Construction will liaise with the local residents and businesses prior to any works being undertaken to make them aware of works taking place and address any concerns by these affected parties. Access via Carlton Avenue will not be permitted, a secure gate will prevent entry. All access will be off the mini roundabout on Newcastle Road.

Working hours on will be

- 8am - 6pm Monday - Friday
- 8am - 1pm Saturday
- No working permitted on Sundays or Public Bank Holidays

Priority will be given to maintaining continuous safe access with particular attention to the following;

- Preventing the general public, schoolchildren and visitors from wandering into designated construction work areas;
- Keeping all areas outside of the work area free from deposits of mud and site debris by regular sweeping as necessary;
- Avoiding pollution of the atmosphere
- Washed MOT hardcore to be used on all access roads
- We will have a jet wash station for the wheels of vehicles leaving the site
- Parking of vehicles of site operatives and visitors, parking will be as per the site phase plan. All operatives and visitors will be expected to be courteous to all residents and the general public.

Traffic & Delivery Management:

Deliveries will be carried out by using the access route off the mini roundabout off Newcastle Road.

Deliveries of materials will be organised to maximise the safety of all personnel. The emergency services, e.g. fire appliances, ambulances, etc. will use the same access routes to the working areas. These routes, particularly the main access road, site operatives parking, and the main entrance to the site will be kept free from obstructions throughout the construction phase.

J&B Nelson Construction will adhere to site rules as follows:

Traffic rules apply (No illegal parking, speed limit of 5 mph)", and store materials as close to the working area as possible. However, J&B Nelson Construction will not at any time present a hazard to pedestrian traffic by obstructing established foot routes. Where work on any footpath is necessary as part of the construction works, pedestrians will be diverted onto alternative safe routes.

Materials will be ordered on a 'just in time' basis to minimise the amount of space needed on- site.

Deliveries and collections will avoid peak times and therefore will be restricted to the hours of 1000-1500.

Protection of Surfaces:

It is not anticipated that our activities will adversely affect the public highway; this will continue to be monitored and reviewed as necessary.

Vehicle cleaning:

We will have a vehicle cleaning station at the exit onto Newcastle road, all vehicles exiting the site will be inspected by the site foreman and if cleaning is required, this will be done before leaving onto the highway.

Drainage Cleaning:

Drains will be checked and cleaned weekly to ensure all gully's are emptied of silt traps are clean. We will also ensure a full clean before occupation using a

mobile VAC unit, this will ensure all silt is removed from the drainage system following completion and prior to occupation.

Responsibilities:

Overall responsibility for works on the site lies with the Main and Sub Contractor. Day to day control lies with the appointed site supervisor, or his designated staff, who will oversee and ensure safe working, control access with the facility manager and where necessary give instructions to subcontractors to avoid possible conflicts between work activities. However, the Project Manager will have overall control of the project activities.

The project manager will organise and coordinate meetings as necessary with the contractors. These meetings will include, but are not limited to:

- Pre-Start Meetings
- Weekly site safety and progress meetings
- Formal and Informal Inspections
- Safety Improvement notices
- Two week look ahead programme
- Tool Box Talks
- Formal and informal consultation with the workforce on safety related topics
- The discussion and handling of design related issues with project members
- Liaison with local building control

All operatives are to ensure they use the booking/out procedure and that they ensure the Site Project Manager is aware they have left the site at the end of the day to allow the manager to secure the project.

Arrangements for Directing and Coordinating Work:

All contractors are to read the site copy of this safety plan and confirm that they have seen and will comply with it. They will be notified of any amendments to the plan will be highlighted to operative's management via the site notice board or a tool box talk session subcontractors working on the site must nominate a 'person in charge' who will liaise with the Site Project Manager in all safety and other management matters. These individuals are responsible for ensuring that their workforces operate in accordance with the safety standards set in this plan and in keeping with their own safe methods of work and Risk Assessments (in addition to health and safety legislation and HSE guidance).

Where safety is threatened or compromised by the failure of any workers or others to adhere to this plan, the Site Project Manager is empowered to stop works and/or exclude workers or equipment from the site until a safe system of work can be agreed.

The Site Project Manager will conduct regular briefings on the site progress and key issues. On the first arrival at site allowance must be made for:

- Site induction for individuals, which will include "Site Safety Rules"
- The procedures on site for the control of the spread of COVID-19
- Mandatory Booking in and out of site (includes lunch and breaks)
- Registering workers with appropriate training and competency certificates where necessary

- (i.e. CSCS/CISRS/CPCS/JIB/PASMA/IPAF etc). Operatives are to note: a random selection of cards will be confirmed against the issuing organisation
- Providing inspection and other certificates for equipment and machinery to be used safely on site.
 - Daily / weekly site briefing
 - Demonstrating how contractors will monitor safety and its duration and issuing copies of these reports to the Site Project Manager
 - Pre-existing health issues

Sub-Contractor Selection Process:

All sub-contractors involved in this project will be agreed with the Client project management team prior to the commencement of the works.

To ensure that a contractor is competent to be appointed to the project they will be required to complete our pre-qualification questionnaire and prior to appointment must provide the following information:

- Health & Safety Policy
- Insurance details
- Management Structure
- Risk, COSHH and site-specific assessments
- Confirmation that they will comply with the Construction Phase Plan
- Confirmation any plant and equipment to be used is properly selected and maintained
- Confirmation that the operators of plant and equipment are properly trained
- Evidence of CSCS accreditation
- Training details
- Modern slavery compliance
- Accident / Enforcement details

Where works are to be sub-contracted to other companies, it is the duty of the sub-contracting company to ensure that the company they are intending to the contract has met the required standards for safety and training as expected by the Client and Principal Contractor.

Each company must have completed the sub-contractor questionnaire and have had this document and any supporting evidence checked and approved by the Site Safety Advisers.

All staff brought on to the site shall be expected to have suitable and sufficient training for the tasks they are performing and should have read and signed up to an approved method statement. Where necessary this should include the provision of translations of documents or suitable translation staff for workers who have English as a second language.

Sub-contractor assessments and safe working procedures should be provided to the principal contractor or their safety Adviser at least 2 weeks in advance of the planned start date to allow time for these assessments to be undertaken. Failure to meet this requirement may lead to a delay in the project and potential financial penalties for the offender.

The host sub-contractor must ensure adequate site supervision (defined as Site Supervisors Safety Training Scheme as a standard) and that safety monitoring is in place for the work being performed.

They must ensure that they remain responsible for the safe method of work they have implemented and that any changes to this or any other safety document being used on site is alerted to the Principal Contractor.

Design Information from Specialist Contractors:

Any specialist contractors (including electrical) are required to pass details of their designs and design risk assessments through the Principal Contractor, or the Site Project Manager, well in advance of the start of relevant work on the site. Where designs changes need to be made that have a Health and Safety implication, these must then be provided to the Principal Designer for appraisal prior to instigating the changes.

4.5 Plant and Electrical Inspection

All contractors are to supply, maintain, inspect and operate their own equipment and plant. Scaffolds/towers/access systems erected on the site also fall under this category.

Copies of statutory inspections are to be handed to the Site Project Manager at the end of each inspection cycle. No contractor is to make use of equipment or plant provided or belonging to any other, without the expressed approval of the Site Project Manager and the appropriate contractor.

Contractors are to ensure that electrical equipment and the plant is clearly marked and 'in date' P.A.T. inspection labels attached.

- All portable electrical tools and appliances must be battery operated or 110 volts.
- If circumstances dictate that 230v is required it must be protected by a 30mAmp RCD and prior approval of its use must be given by the Principal Contractor's Site Project Manager.

Furthermore, the PAT inspection regime is to be monthly for 230v.

- All 110-volt equipment is to be inspected and PAT certificated by a competent person at suitable intervals as defined in HSG141/107/150 and copies of the test certificates must be available to the Site Project Manager.
- All appliances will be visually inspected prior to use by the user.
- Only a day's supply of fuels/oils and lubricants are to be brought onto the site (but never into the facility) to support plant running. Flammable oils/lubricants are to be stored in appropriate plastic/metal containers, with protection against spillages and a suitable means of spill clean-up kit available. Any storage tanks are to be banded.
- Records of all inspection certificates are to be kept in the site safety management file.
- Contractors are to ensure barriers/exclusion must be fully utilised to protect 3rd party operatives.
- All operatives are to ensure that when it is necessary to leave the facility unattended during

- the maintenance phase they secure the entrance door to prevent unauthorised entry by
- others.
- No LPG is to be left unattended on the active site, and must not be left on the site at the end
- of the day.

Complaints:

A complaints procedure is present within the Principal Contractor's safety management system and shall be available and used whenever a member of the public wishes to raise a complaint.

Complaints shall be addressed to –

Contact: Jason Wylie

E-mail: jason@imperatorgroup.co.uk

Tel: 07711019234

The Site Project Manager will establish a complaints log and issues should also be logged in the site diary where necessary.

Feedback should be given and sought to ensure that two-way communications are instigated. It should be remembered that some issues may be of a sensitive nature and advice should, therefore, be sought via the Principal Contractor Management, legal Advisers or others as necessary before communications are established.

It is J&B Nelson Construction's intention that the work will be carried out on the project in accordance with the framework of, but not limited to:

Health & Safety Standards

- The Health and Safety at Work Act 1974
- Construction (Design and Management) Regulations 2015
- Management of Health and Safety at Work Regulations 1999
- The Reporting of Injuries, Diseases, and Dangerous Occurrences Regulations 2013
- The Control of Asbestos at Work Regulations 2012
- The Work at Height Regulations 2005
- The Control of Vibration at Work Regulations 2005
- The Control of Noise at Work Regulations 2005
- The Regulatory Reform (Fire Safety) Order 2005
- The Control of Substances Hazardous to Health Regulations 2002 (as amended)
- The Provision and Use of Work Equipment Regulations 1998
- The Lifting Operations and Lifting Equipment Regulations 1998
- The Confined Spaces Regulations 1997
- The Health & Safety (Safety Signs & Signals) 1996
- The Manual Handling Operations Regulations 1992
- The Workplace (Health, Safety, and Welfare) Regulations 1992
- The Personal Protective Equipment at Work Regulations 1992 (as amended)
- The New Roads and Street Works Act 1991

- The Electricity at Work Regulations 1989
- The Health & Safety (First-Aid) Regulations 1981
- The Safety Representatives and Safety Committees Regulations 1977

Environmental Standards

- The Waste Electrical Electronic and Equipment Regulations 2013
- The Hazardous Waste (England and Wales) Regulations 2005
- The Environment Protection Act (Duty of Care) Regulations 1991
- The Environmental Protection Act 1990

Guidance

- GD1 TG20:13 Good Practice Guidance for Tube and Fitting Scaffolding
- GD2 SG4:15 Preventing Falls in Scaffolding Operations
- GN3 HSG47 Avoiding danger from underground services
- GD3 HSG17 Safety in the use of abrasive wheels
- GD4 HSG33 Health and safety in roof work
- GD5 HSG53 Respiratory protective equipment at work
- GD6 HSG85 Electricity at work: Safe working practices
- GD7 HSG150 Health and safety in construction
- GD8 HSG151 Protecting the public: Your next move
- GD9 HSG168 Fire safety in construction
- GD10 Fire Prevention on Construction Sites - JCOP 9th Edition

The Contractors on this project will be required to comply with the requirements of the above legislation and any Site Rules that are introduced to comply with legislation or the client's requirements.

General Standards:

All personnel are expected to comply fully with health and safety law and the associated approved codes of practice. Contractors are, in addition, to be aware of and pay due attention to guidance issued by the Health and Safety Executive as well as that issued by trade bodies and authorities, which constitute industry 'best practice'. Method and policy statements submitted for these works will be reviewed by the Site Project Manager and Safety Adviser to ensure that these standards are met. On such occasions that they fail to meet the standard they will be returned for amendment action.

All contractors are expected to assess all activities that they are associated with for risks and adopt safe methods of work in keeping with the Management of Health and Safety at Work Regulations 1999 and other relevant regulations (as well as the standards and detail set out in this document).

In some cases, however, this health and safety plan specifically requires the preparation and submission of site-specific Method Statements in advance of particular work operations. All contractors are to ensure that their employees are aware of these safe working method statements and have been suitably trained and have adequate supervision to ensure that the procedures are followed. Additionally, a signed copy of the controlling documents must be handed to the Site Project Manager, who will ensure all operatives employed on the task have signed the issued documents. Failure to issue the requested signed documents may result in a delay and subsequent financial implications.

Training Standards:

General construction works

All work is to be carried by a competent person with adequate supervision to industry standards approved by CITB, CPCS, CSCS, PASMA, IPAF cards (not pass slips) and to meet requirements of the designated work.

Abrasive cutting/grinding

Certificate of competence issued by employer or equipment supplier. Validity routinely 3 years.

Certificate of training and appointment to mount abrasive wheels. (valid 3 years)

Gas/heating/plumbing works

All work is to be conducted by a competent person to industry standards. Gas Safe is an accepted standard.

Certificate of training achievement and registration to Gas Safe.

Electrical works

All electrical work is to be conducted under the supervision of a competent person to IEE standards and is to be tested and inspected to the standards set in the IEE Wiring Regulations on completion.

Current safety training certificates for the duration of the time employed on the project are required prior to contractor's operatives arriving on site. Operatives appointed to operate particular plant and equipment and to undertake certain specific forms of work on this project. Copies of the following certificates must be submitted to the principal contractor before work begins. (The list is far from exhaustive and other relevant training competencies should be included)

Information and Training for those on site:

On first arrival at the site all workers will be given a short briefing which will include:

- Site details, address and telephone number, location of the site telephone (for emergencies)
- Potential interface with members of the staff, public and project residents.
- Safety responsibilities
- Site security and booking in/out arrangements. This will enable Site Management to control and restrict vandalism, theft, injury to third parties, and potential damage to the works. Therefore any observations to breaches in security must be highlighted to Site Management. It is essential that all site personnel, visiting or working, sign in & out of site as in the event of an emergency the sign in register will be used to check that everyone has exited the building

- Site layout and nature of the works in progress/intended. (3rd party interface)
- Transport Management Plan
- Entry into building
- Awareness of other contractors involved onsite
- Asbestos Discovery (as applicable)
- Noise, vibration, and dust generated as a result of the work
- Preventing access to the work areas by the unauthorised persons.
- Site rules
- Welfare and first aid facilities – locations, name(s) of first aiders / Emergency First Aiders / Appointed Person
- Fire and emergency procedures including:
 1. Escape routes
 2. Assembly/Muster point
 3. Location and types of fire extinguishers

The names of those receiving induction training are to be recorded in the site records. No person will be allowed access to the site until they have received this induction briefing, or in the case of a visitor unless they are escorted at all times by a fully inducted person.

Site Rules:

The following rules are to be observed by all on site. Site induction will include these rules and other considered necessary by Site Management. Those working on site are required to sign indicating their agreement to comply.

- Individuals (or in the case of groups - the person in charge) must register on arrival on site and when leaving at the beginning and end of each working day.
- The mandatory site standard for PPE is as follows; Safety footwear to BS EN345, Hi-Visibility vests/jackets to BS EN471 and a Safety helmet (Hard Hats) to BS EN397. Additionally, all other PPE stated within Risk Assessments and Method Statement is to be worn.
- Individuals may only operate and use plant or equipment for which they are trained and authorised and where the Site Project Manager has received the appropriate training certificates.
- Plant is to be turned off at all times when not in use. Plant should be fitted with suitable silencers to reduce the disturbance to the surrounding area.
- Only battery powered or 110V electrical tools/equipment is to be used, ideally battery. Any other e.g. 230V must be sanctioned by the Site Project Manager, and if approved must be protected by a 30mA RCD and the PAT certification reduced to a monthly test.
- Defective or suspect equipment or tools must be removed from the site, tagged and not used until they have been repaired.
- Waste and debris must be cleared as work progresses and placed into the bins provided.
- The burning of waste on site is strictly prohibited. Once the waste has been separated onsite into their designated waste streams, the Site Project Manager will ensure all waste materials are removed from the site and disposed of with due regard for environmental impact. Contractors removing their own waste are to demonstrate compliance to the Site Project Manager. All involved should

follow the waste hierarchy of reduce, reuse and recycle before considering disposal.

- Tools and materials stored only as agreed by the Main Contractor as there is a potential interface with the existing residents.
- Areas below or close to those working at height must, as far as reasonably practical, be kept clear of all tools, equipment, materials, and debris. Operatives are to make provisions to prevent dropping items and that an exclusion zone is created.
- Personnel are to ensure that drains, sewers, culverts, and ducts etc. are kept free from obstruction by rubbish and debris at all times and not used for discharging contaminants.
- Smoking is prohibited inside buildings, in the vicinity of any flammable materials. The designated smoking area provided is to be used.
- It is strictly forbidden to bring or consume alcohol or drugs on site or to be under their influence.
- Horseplay and violent behaviour are not tolerated and will result in permanent exclusion from the site.
- The Main Contractor reserves the right to evict or refuse entry to any person for any reason, which it considers prejudicial to the safety or good conduct.
- Mobile phones are only to be used in designated areas and never whilst operating tools/plant etc.
- All of those on the site are required to wash before eating. Meals and drinks are only to be consumed in specified welfare areas. Any changes will be briefed accordingly by the Site Project Manager.

All personnel are to ensure that at the end of each working day that no means of access e.g. hop ups, towers, steps, ladders, equipment etc. are left in a position which would allow unauthorised persons their use.

- The Site Project Manager is to ensure all operatives have received the training commensurate with the employers Method Statement. Where no evidence is available the operative must be refused entry.
- The following considerations will be put in place to help prevent the spread of COVID-19.
 1. Site operatives will be required to regularly use the warm hand washing station that will be provided both outside and inside the site office. As well regular hand sanitising at the hand sanitising stations that will be provided around the site.
 2. Staggered break times where use of the canteen or any communal areas will be required and disinfecting between operatives
 3. Face coverings to be worn where practicable
 4. We will be operating a one way system for visitors and operatives around the site
 5. Any operatives displaying any symptoms of the COVID will not be allowed access to the site
 6. Periodic temperature to any visitors or operatives accessing the site