

THE JTS PARTNERSHIP

Chartered Surveyors • Chartered Town Planners

Brentwood Office: Number One, The Drive, Great Warley, Essex CM13 3DJ Tel: 01277 224664
Leeds Office: 2 Infirmary Street, Leeds, LS1 2JP Tel: (0113) 244 4288

44 St Peter's Street
Canterbury
Kent CT1 2BG
Tel: (01227) 456633
Fax: (01227) 456655
Website: <http://www.jtspartnership.co.uk>

e-mail: joshua.daruvala@jtspartnership.co.uk

Our Ref: JLD/9640

20 October 2023

Swale Borough Council,
Planning Support,
Maidstone House,
King Street, ME15 6JQ

Dear Sir or Madam

3 Belvedere Close, Faversham, Kent, ME13 7GQ

Retrospective planning application for Conversion of integral garage to provide additional living accommodation together with changes to principal elevation fenestration.

On behalf of our client, Mr Simon Nugent, we hereby submit an application for retrospective planning permission for the conversion of the integral garage to provide additional living accommodation together with changes to the principal elevation fenestration. This application has been submitted via the Planning Portal (Ref: PP-12545470).

Where this Application is for retrospective works have already been completed but the Planning and Heritage Statement provided includes photographic evidence both before and after the works were undertaken.

Accordingly, the following documents are submitted in support of this application:

Documents

- This Covering Letter dated 20 October 2023.
- Completed Application and ownership forms.
- Planning & Heritage Statement, prepared by the JTS Partnership LLP.
- Planning Regs Submission details including existing and proposed internal floor layout.
- Drawing No. LD-0055_01 Existing Site Plan.
- Drawing No. LD-0055_02 Proposed Site Plan.
- Drawing No. LD-0055_03 Existing Plan and Elevations.
- Drawing No. LD-0055_04 Proposed Plan and Elevations.

The application fee amounts to £206, payment of which has been made online via the Planning Portal. We look forward to receiving formal acknowledgement in due course.

Yours sincerely,



**Joshua Daruvala BSc (Hons)
For The JTS Partnership LLP**

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Partners: N J Davey MRICS J W Green MRICS
Associates: J P Govier MRICS Rachael Dickson MRTPI Lonely Mulenga MRICS
Consultants: G D Frall DipBldgCons FRICS N J Pryor MRICS **Business Manager:** Lynda Sherwin MInstLM