



If you would rather make this application online, you can do so on our website:  
<https://www.planningportal.co.uk/apply>

Application for a Lawful Development Certificate for a Proposed use or development.  
 Town and Country Planning Act 1990: Section 192, as amended by section 10 of  
 the Planning and Compensation act 1991.  
 Town and Country Planning (Development Management Procedure) (England) Order  
 2015

**Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

**Local Planning Authority details:**



Planning Services  
 Town Hall, Station Road, Clacton-on-Sea, Essex, CO15 1SE  
 Email: [planning.services@tendringdc.gov.uk](mailto:planning.services@tendringdc.gov.uk)  
 Website: [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk) Telephone: 01255 686161

**Publication of applications on planning authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

